

**Board of Governors
Agenda for the meeting to be held on 22 January 2014
at 10:15 in Sunley Lecture Room**

(Note 10.00-10.15 meeting of IMAC)

Item	Title and Presenter	Paper	Time
1.	Welcome, Apologies, Quorum (<i>Names</i>)	-	10.15
2.	Declarations of Interest		
3.	Minutes of Meeting held on 18 December 2013	A / AR	
4.	Matters Arising from 20 November 2013 and 18 December - Actions and Follow up	B	
		-	
	TO DISCUSS		
5.	Estates		10.30
5.1	Estates Strategy (non Waterside) - progress review and overview including Student Estates perspective eg Student Residences	C1	
5.2	Update on Estates projects	C2	
5.3	Topic Data and relevant Key Performance Indicators, including Estate Management Statistics <i>Director of Finance</i>	C3	
	TO APPROVE		
6.	Waterside (Commercial in Confidence)		11.00
6.1	Update on Project – January plus any appendices	D	
6.2	Draft Base case for presentation to HEFCE <i>Chief Operating Officer</i>	D1	
6.3	Confirmation of Waterside Budget current year to July 2014 <i>Director of Finance</i>	(see F)	
6.4	Project Assurance Committee minutes 14 January <i>Chair of PAC</i>	D2	
	Performance, Finance and Risk Matters		
7.	Student Number Cap– Change to market context <i>Vice Chancellor and Chief Operating Officer</i>	Oral	11.30
8.	Risk Management (paper deferred to future meeting) <i>Chief Operating Officer</i>	Oral-E	
9.	Period 5 management accounts 2013/14 <i>Director of Finance</i>	F	
10.	(Item removed to future meeting) <i>Vice Chancellor</i>	G	
11.	Investment opportunities - Berenberger <i>Vice Chancellor and Director of Finance</i>	H	
12.	Philanthropy and Fundraising strategic approach <i>Vice Chancellor and Director of Advancement</i>	I	

13.	Honorary Awards Committee recommendations <i>Chair of Honorary Awards Committee</i>	J	
	Policies and Procedures		12.10
14.	Human Resources Policies:		
14.1	Whistleblowing Policy	K1	
14.2	Prevention of Illegal Working Policy	K2	
14.3	Special Leave and Other Leave Policy	K3	
14.4	Disciplinary Policy <i>Director of Human Resources</i>	K4	
	Compliance and governance		
15.	Annual Occupational Health Report 2012-13 <i>Director of Human Resources</i>	L	12.25
16.	TRAC submission 2012-13 <i>Director of Finance</i>	M	
	Governance matters:	N	
17.	Terms of Reference – Court, Search and Special Committees		
17.1	<i>Clerk</i>		
17.2	Governors procedures – Handbook, Conduct, Electronic Means <i>Clerk</i>	O	
			12.45
18.	TO RECEIVE		
18.1	Minutes of the Senate meeting 4 December 2013 <i>Vice Chancellor</i>	P	
18.2	Annual Monitoring Statement 2012-13 <i>Vice Chancellor</i>	Q	
18.3	Annual Health and Safety Report <i>Director of Finance</i>	R	
18.4	Funding Letter from BIS to HEFCE (to be tabled if received) <i>Director of Finance</i>		
18.5	Action points from Away Day (to be tabled if available) <i>Chair of Board/Clerk</i>		
18.6	Update on Calendar and Board of Governors activity <i>Chair of Board/Clerk</i>	S	
			12.55
19.	FOR NOTE - Any Other Business		
	Items as necessary from: Chair of the Board of Governors Vice Chancellor – <i>Current Applications for Sept 2014</i> Chief Operating Officer Student Union President Other members Clerk		
20.	Confirmation of availability of Papers <i>Chair of Board</i>		
	Close followed by Lunch (30 mins)		13.00
	Followed by visit to St Johns new Student Residences		13.30