

**Board of Governors
Agenda for the meeting to be held on 26 March 2014
at 10:15 in Sunley Lecture Room**

Item	Title and Presenter	Paper	Time
1.	Welcome, Apologies, Quorum		10.15
2.	Declarations of Interest		
3.	Minutes of Meeting held on 26 February 2014	A / AR	
4.	Matters Arising, Actions and Follow up	B/B1	
		-	
	TO DISCUSS		
5.	Academic, Reputation and Marketing issues –		10.30
5.1	Applications, Recruitment and Academic Portfolio Review	C1	
5.2	Academic Quality context	C2	
5.3	Academic performance (Senate Report) including KPIs 1,2,4,8 and topic data on Retention and Completion, National Student Survey, and Employability: analysis & review	C3	
5.4	Complaints & OIA analysis & review <i>Executive Dean Education and Director of Student and Academic Services</i>	C4	
	TO APPROVE		
6.	Waterside (Commercial in Confidence)		11.00
6.1	Update on Project – March plus any appendices	D	
6.2	Outcomes of HEFCE consideration 13 March 2014 <i>Chief Operating Officer</i>	D1	
6.3	Borrowing – PWLB drafts <i>Chief Operating Officer/Clerk</i>	D2	
6.4	Project Assurance Committee minutes 18 March 2014 <i>Chair of PAC</i>	D3 TF	
	Performance, Finance and Risk Matters		11.30
7.	Risk Management and follow up to Audit Workshop <i>Chief Operating Officer</i>	E/F	
8.	Period 7 management accounts 2013/14 and standard KPIs <i>Director of Finance</i>	G/G1	
9.	Student's Union mid year Accounts 2013-14 <i>Director of Finance</i>	H	
10.	Draft Budget 2013-14 including OFT issues on Residences <i>Director of Finance</i>	I	
11.	Change to subsidiary companies <i>Director of Finance</i>	J	
12.	Fundraising Strategy 2014 <i>Vice Chancellor and Director of Advancement</i>	K TF	12.00

	Policies and Procedures		12.20
13.	Human Resources Policies: PDR Policy and procedure <i>Director of Human Resources</i>	L	
	Compliance and governance		
14.	OFFA new Guidance and other Market issues <i>Vice Chancellor and Chief Operating Officer</i>	M	12.30
15.	Governance matters:		
15.1	Code of Conduct for Governors - final <i>Clerk</i>	N	
15.2	Board Membership <i>Chair of Board and Clerk</i>	O	
			12.40
16.	TO RECEIVE		
16.1	Minutes of the Senate meeting 19 March 2014 <i>Vice Chancellor</i>	Oral report	
16.2	Minutes of Nominations Committee 26 February 2014 <i>Chair of Nominations Committee</i>	P	
16.3	Minutes of Audit Committee 5 March 2014 <i>Chair of Audit Committee</i>	Q/Q1/Q2	
16.4	Report on the Court meeting on 11 March 2014 <i>Chair of the Board</i>	R TF	
16.5	HEFCE Funding Letter for 2014-15 (due 22/3/14) <i>Director of Finance</i>	S TB	
16.6	HEFCE Risk profile (if received) <i>Vice Chancellor and Director of Finance</i>	T TB	
16.7	Update on Calendar and Board of Governors activity <i>Chair of Board/Clerk</i>	U	
			12.50
17.	FOR NOTE - Any Other Business Items as necessary from: Chair of the Board of Governors Vice Chancellor Chief Operating Officer Student Union President Other members Clerk		
18.	Confirmation of availability of Papers <i>Chair of Board</i> Close followed by Lunch (30 mins)		13.00
19.	Followed by visit to an academic area (tbc) of Park Campus 45 minute to 1 hour		13.45