

**Board of Governors
Agenda for the meeting to be held on 23 September 2015
at 14.00 in Sunley Lecture Room**

(NOTE afternoon timing re Governors Dinner in evening and Lunch where booked from 13.30 to 14.00)

Item	Title and Presenter	Paper	Time
1.	Start of year Governance - Chairing 2015-16		14.00
1.1	To appoint the Chair of the Board of Governors		
1.2	To appoint the Deputy Chair of the Board of Governors		
2.	Welcome, Apologies, Quorum, Membership		
3.	Declarations of Interest		
4.	Minutes of Meeting held on 14 July 2015	A	
5.	Matters Arising, Actions and Follow up from 24 June and 14 July including Update on Appointment of Clerk to Board and structures	B1/ B2/ B3	
6.	Waterside (Commercial in Confidence) <i>(attendance from HEFCE observer for this item ??)</i>		14.15
6.1	Project Assurance Committee minutes 14 July and 15 Sept 2015 <i>Chair of PAC</i>	C1/C2	
6.2	Update on Project – July plus appendices *** Update on Project – September 2015 plus appendices <i>Chief Operating Officer</i>	C3+apps C4+apps	
6.3	Academic programme annual update report from July/Sept <i>Director of Student and Academic Services</i>	C5	
6.4	Communications Report from June** <i>Chief Operating Officer</i> <i>**For information</i>	C6	
	TO DISCUSS		
7.	Student Theme		
7.1	Clearing 2015 and Student Recruitment – Sept 2015 Marketing plans 2015 for 2016 intake <i>Director of Student and Academic Services/Head of Student Recruitment</i>	Oral D1	14.45
7.2	Student Experience Update <i>Director of Student and Academic Services</i>	D2	
7.3	Students' Union Report on Activities and Constitution <i>President Students' Union</i>	D3	
7.4	Student Satisfaction – NSS 2015, DHLE 2015 <i>Executive Dean Quality Assurance</i>	D4 D5	
	Equality and Diversity Theme		15.15
8.	Including progress review and overview of Topic Data and KPIs	E	
8.1	Staff and Equality and Diversity <i>Human Resources Partner</i>	E1/ E2	

8.2	Students and Equality and Diversity <i>Executive Dean Quality Assurance</i>	E3	
8.3	Governance and Equality and Diversity <i>Chair and Clerk</i>	E4	
TO APPROVE			
Performance, Finance and Risk Matters			
9.	2015-16 Risk Management <i>Chief Operating Officer</i>	F	15.45
10.	KPIs and Strategic Plan completion <i>Executive Officer OVC</i>	G	
11.	Period 11 ** and Period 12 Management Accounts 2015-16 and year end <i>Director of Finance</i> <i>**For information</i>	H1/ H2	
12.	Policies and Procedures		
	<u>Finance:</u> Financial Regulations Version 21 is due review but no changes are proposed – see web		16.05
12.1			
12.2	<u>Human Resources:</u> None		
12.3	<u>Student and related Policies:</u> None but see 7.2		
13.	Compliance and governance		
13.1	Compliance with Prevent Duties <i>Chair and Director of Academic and Student Services</i>	I	16.10
13.2	Board/Chair Evaluation and Effectiveness Review Update <i>Deputy Chair/ Clerk</i>	J TF	
13.3	Governance and CUC follow up including revisions to Byelaws <i>Chair and Clerk</i>	K TF	
13.4	Governance Handbook and Procedures – Electronic decisions <i>Chair and Clerk</i>	L	
13.5	Work Plan for 2015-16 <i>Chair of Board and Clerk</i>	M	
13.6	Arrangements for Court 2015-16 <i>Chair of Board</i>	N	
14.	TO RECEIVE		16.50
14.1	Minutes of the Senate meeting 1 July 2015 <i>Vice Chancellor</i>	0	
14.2	Minutes of Search Committee on 24 June/7 July/7 Sept 2015 <i>Chair and Deputy Chair</i>	P1/ P2/P3	
14.3	Minutes of Nominations Committee on 6 July 2015 <i>Chair of Nominations Committee</i>	Q/QR	
14.4	Minutes of IMAC 14 July 2015 <i>Senior Independent Member</i>	R	
14.5	Minutes of the Joint Audit Committee and Project Assurance Committee on 14 July 2015 <i>Chair of PAC</i>	S	

TF = To Follow, TB = To be Tabled, PC = Previously Circulated

14.6	Vice Chancellor and COO Update report - September <i>Vice Chancellor/Chief Operating Officer</i>	T	
14.7	Update on Calendar and Board of Governors activity <i>Chair of Board/Clerk</i>	U	
15.	FOR NOTE - Any Other Business Items as necessary from: Chair of the Board of Governors Vice Chancellor Chief Operating Officer Students' Union President Other members Clerk		17.00
16.	Confirmation of availability of Papers <i>Chair of Board</i>		
17.	Meeting of Remuneration Committee 7 September 2015 <i>Chair of Remuneration Committee</i>	Oral Report	17.10
18.	Close of meeting Followed by Governors Summer Dinner at 18.30 Reception for 19.00 including Presentations		17.30

++See Web info as below:

https://mynorthamptonac.sharepoint.com/sites/staff/_layouts/15/WopiFrame.aspx?sourcedoc={543fdcd4-3e9e-44e5-b54f-13925cd6a946}&action=default