

**Board of Governors
Agenda for the meeting to be held on 26 February 2014
at 10:15 in Sunley Lecture Room**

Item	Title and Presenter	Paper	Time
1.	Welcome, Apologies, Quorum		10.15
2.	Declarations of Interest		
3.	Minutes of Meeting held on 22 January 2014	A / AR	
4.	Matters Arising, Chair's Actions and Follow up Including Philanthropy and Fundraising – Final ToRs	B B1 -	
TO DISCUSS			
5.	Information Technology		10.30
5.1	Information Technology - progress review/overview	C1	
5.2	Learning technologies – update including Awayday follow up	C2	
5.3	Web technologies – update and overview	oral	
5.4	Topic Data and relevant Key Performance Indicators, including <i>Director of Finance/Deputy Director of IT/ Learning IT staff</i>	oral	
TO APPROVE			
6.	Waterside (Commercial in Confidence)		11.00
6.1	Update on Project – February plus any appendices	D	
6.2	Submission to HEFCE and further context <i>Chief Operating Officer</i>	D1	
6.3	Confirmation of revisions to business plan/previous decisions. <i>Chief Operating Officer/Clerk</i>	D2	
6.4	Budgets and forecasts <i>Director of Finance/Chief Operating Officer</i>	See F	
6.5	Project Assurance Committee minutes 18 February 2014 <i>Chair of PAC</i>	D3(TF)	
Performance, Finance and Risk Matters			
7.	Key Performance Indicators <i>Chief Operating Officer</i>	E	11.45
8.	Period 6 management accounts 2013/14 <i>Director of Finance</i>	F	
9.	Honorary Awards – Leather Diplomates <i>Chair of Honorary Awards Committee</i>	G	
10.	Policies and Procedures None brought forward to this meeting		
Compliance and governance			
11.	Investment: Annual Report on Investment <i>Director of Finance</i>	H	12.25

	Governance matters:		12.30
12.	Code of Conduct for Governors and Terms of Reference – Special Committees <i>Clerk</i>	I	
13.	IT compliance - FOI arrangements and Data protection compliance update <i>Clerk</i>	J	
14.	Court business – Pro Chancellor, Chancellor, Spring Court <i>Clerk</i>	K	
15.	Board Effectiveness Review and Evaluation 2014 <i>Clerk</i>	L	
16.	Governors procedures – remaining documents ref web <i>Clerk</i>	M	
17.	Board and Committee meetings - Dates for 2014-15 <i>Clerk</i>	N	
18	TO RECEIVE		12.45
18.1	Funding Letter from BIS to HEFCE <i>Director of Finance</i>	O	
18.2	Minutes of the Senate meeting 12 February 2014 <i>Vice Chancellor</i>	P	
18.3	Minutes of IMAC meeting 22 January 2014 <i>Chair</i>	Q	
18.4	HEFCE Assurance Visit Report <i>Clerk</i>	R	
18.5	Governance – Away Day follow up/ Board Work Plan 2014 <i>Clerk</i>	S	
18.6	Update on Calendar and Board of Governors activity <i>Chair of Board/Clerk</i>	T	
			12.55
19.	FOR NOTE - Any Other Business Items as necessary from: Chair of the Board of Governors Vice Chancellor Chief Operating Officer Student Union President Other members <i>Clerk</i>		
20.	Confirmation of availability of Papers <i>Chair of Board</i>		
21.	Report on Remuneration Committee 22 January 2014 <i>Chair of Remuneration Committee</i>	Oral report	
22.	Close followed by Lunch (30 mins) <i>Followed by IT demonstration 1.45 to 2.15</i>		13.00